

School Social Worker Approval
Proposed Revision
August 1, 2004

When a school social worker (SSW) candidate has completed all of the requirements for Temporary Approval, the candidate has two options:

1. If a candidate is hired by a school district, the district may process an approval request through the intermediate school district (ISD). The ISD will request a SSW-310 from the training university and process the Temporary Approval; or
2. Candidates may receive a SSW-310 form directly from the training university upon completion of all SSW requirements. The SSW-310 form would be presented to the school district to show eligibility for Temporary Approval. Once hired, the district would process a temporary approval through the ISD.

For initial employment as a SSW (options 1 and 2), the SSW-310 is a valid recommendation for Temporary Approval for 5 years following the completion of training requirements.

After the candidate completes the required year of experience under a fully approved SSW, the district can process a request for Full Approval through the ISD.

Candidates who have not been employed in a 5-year period after completing SSW requirements and receiving either their SSW-310 or Temporary Approval will be subject to seek reapproval from their training institution.